

**Minutes of meeting of Eaton Parish Council held at the Parish Hall on Tuesday 6<sup>th</sup> March, 2018**

**Present: Cllrs. Lyne, Goodwin, Evans, Waltho, Weedenburg, Cohen and Burlison.**

**Clerk: Mrs. D. Waite, Ward Cllr. Lesley Smetham**

**Apologies: CPSO Julia Short**

**Residents: Andy Mitchell and Stuart Connon**

**Both residents had come to observe and receive any progress report on the Link Road.**

**COUNCIL MEETING**

**570 – Minutes**

**The minutes of the January meeting, having been circulated, were signed as a correct record.**

**571 – Link Road**

**The tenders are now in. As far as Cllr. Smetham is aware, the finance is in place. Cllr. Waltho reported that the tenders would be put forward in May with start in November and completion in 2020. Still negotiating with the land owners. No mention of our mitigation measures. Cllr. Lyne asked Lesley about the mitigation measures but there was nothing she could report. Cllr Waltho stated that Paul Griffiths had reported that our mitigation measures would not be carried out by the contractors. However, these need to be put in place before the road but as these have not been discussed, Cllr. Lyne is concerned about them. Cllr. Waltho is getting no communication whatsoever. Stuart Connon felt that the implementation may come later but agreement on this should be done before the road. Cllr. Smetham mentioned the Government statement on the A536 and improvements but had heard no more recently. We now wait for the Dept of Transport to make their minds up. Cllr. Lyne mentioned the survey of the A536 and that this should have been done by Spring of this year. Again we are waiting till there was something definite to report. She expected that we should have something definite by the next meeting.**

**Stuart Connon was concerned about the major housing being completed well before the 2020 opening of the link road and there are further applications coming in which will add to the traffic. Cheshire East have received some infrastructure grants to S106. Cllr. Smetham stated that the various departments**

were working together and she advised Mr. Cannon to contact Adrian Fisher with further questions. Cllr. Smetham was asked to keep us advised of any progress on structure and highways.

#### **572 – Speedwatch**

This has been going ahead. Volunteers have been trained on all aspects of this. Cllr. Lyne reported that all the information has to be given to the Cheshire Police if travellers are going a certain percentage over the limit and also the volume of the traffic is reported. Three people are needed to gather the information. We have an issue from 6.30 am to 10.00 am, pick up by about 11.30 to 2.00, 4.30 to 6.30 pm. Need to have a quick meeting and decide the best way to set out the watches. There are three places where the watch can take place.

#### **573 – Neighbourhood Plans**

The clerk reported that having no reply from OS maps after completing the application on line, she had telephoned and arranged to complete the form by hand and post it on, when we would be registered.

Cllr. Waltho did not have a great deal more to report. Have employed Eastgate to do the consultancy work. The grant monies received have to be spent by the end of this month. He had requested time scales and they have assured us this deadline will be met. They have made contact with Tom Evans who had made a report on housing assessment needs. Cllr. Waltho felt could come up with our own figures. We are unsure what counts towards the figure. Need to determine whether the Barton Willmore houses come into the figures. This depends on where the boundary line is set – Moss Lane or the link road. Then need to work with Cheshire Community Action and apply for the monies in the next financial year. Tom Evans had drawn up a plan for housing needs – one on the parish plan and one on the neighbourhood plan area.

#### **574 – Planning Matters**

Small change to some of the houses on the Manchester Road development – no objections

Plan concerning the weir at Havannah and its potential use in creating power in conjunction with Siemens. Cllr Waltho will look at the plans and come back to the clerk before the deadline.

Barton Willmore – Cllr. Waltho advised that this company drew up plans for Cheshire East and he had noted some comments on the land at Eaton Cottage

**as parkland and this company are proposing some 80 houses on the site. Cllr. Waltho is not happy about this connection. Their plans are being re-submitted. The other major developments are changing plans after approval to down size the number of affordable homes and this may reflect on whether the Eaton Cottage development gets approval or not.**

#### **575 – Ladera**

**Cllr. Smetham reported a minor success in that Trading Standards have stopped them advertising them as retirement homes. Other matters remain to be investigated. This can be left with Cllr. Smetham and removed from the agenda.**

#### **576 – Broadband**

**Encouraged by the cabinet about 25 metres south of the church. Cllr. Smetham reported that much was going on in Gawsforth with fibre. What we get depends on our ISP – some are willing to put on fibre others not. Plusnet are working with Open Reach but Talk Talk and Sky are not.**

#### **577 – Highways**

**The swing on Cheshire East land at the top of Crauford Road is still there. Clerk to send copy of the letter sent to the residents to Lesley Smetham and she will look into it. The hedge blocking the footpath is still not cut and clerk to send e mail again to Andy Simpson on this and ask him to get in touch with the resident. The pothole in front of the Plough – although recently filled in – the repair has failed – clerk to e mail Andy.**

#### **578 – Tarmac matters**

**Following on the meeting in January still awaiting grant documents and clerk to chase this up. The footpath, although still in a bad state owing to the weather, is being worked on and hopefully will be ok soon.**

#### **579 – Defib**

**A resident had asked whether we could organise a seminar on this as he was unsure about using it. However, the council reported that the way to use it is very clear – there is a clear notice and the machine speaks and guides you through. Report this in the magazine. Cllr. Waltho is carrying out weekly checks and is now able to do this on line. We have no use for the CPR equipment and will enquire where to pass this on or back.**

### **580 – Website**

**All the required documents are on line and it is up to date.**

### **581 – Millennium Park**

**We now have a 4<sup>th</sup> member to carry out the weekly inspections. The gates around the play area have been replaced and repaired for us by Tarmac. There is still an issue with the chains and locks and Cllr. Waltho will sort this.**

**As part of the grant application reported under Tarmac, the Council need to make a major inspection of the play area and all the equipment to assess what is needed by way of repair, replacement, improvement and extension and this will be done as soon as weather permits. The Rospa inspection has been booked for April.**

### **582 – Accounts for payment**

**Clerk account - £366.68 – cheque no. 680**

**In the interim, as requested by the council, a sum of £1000 has been transferred to the reserve account.**

### **583 – Financial report to the council**

**A full statement of receipts, payment and bank reconciliation passed to each councillor – all fully approved. The clerk advised that the Neighbourhood Plan grant had been received and is ready for payments from this by the end of the month. The £1 paid to BT for the phone box has never been presented and has now been put back into receipts.**

### **584 – Annual report**

**Cllr. Lyne stated she would have this ready before the May meeting but needed help on printing and distribution. Cllr. Waltho will cover printing and other councillors distribution.**

### **585 – Annual Risk Report**

**The clerk had prepared this, taking account of any changes over the last year. This was approved and signed.**

### **586 – Audit arrangements**

**As a small council we are now exempt from an external audit but will need to**

**Complete an exemption form. Chalc had advised that our internal audit could carry on as before and the Council were happy for the clerk to use BDH Business as before and she will make contact with them to arrange this.**

**We will need a meeting to approve the final accounts around the middle of April and the clerk will advise when the accounts are ready.**

**The clerk had hoped to reclaim the VAT but HMRC have advised that the arrangements are being changed so she will wait for these and reclaim in the next financial year.**

**The question of the values on the Asset Register was raised now that we have the box and the defib. The clerk was requested to put the box at £1000 and the defib at £2000. The clerk will get in touch with our insurers to arrange their inclusion in the policy.**

#### **587 – Correspondence**

**Various e mails on the new Data Protection legislation. Chalc have produced a working document which the clerk has downloaded and saved – it is 64 pages long. However, Chalc will be arranging meetings to explain how we implement the legislation. It is not allowed that the clerk be the data protection officer and this will be considered when the meetings have been attended. Cllr. Smetham advised that the costs involved in this could be shared between the parishes.**

**Clerk Direct and Arts magazine taken by members.**

#### **588 – Magazine report**

**Matters to be reported – speedwatch, continuing dog fouling of pavements and grass; defib use; annual meeting in May.**

#### **589 – Next meeting**

**The annual parish and council meetings will take place on Tuesday the 1<sup>st</sup> of May commencing at 7.00 pm.**

#### **590 – AOB**

**The clerk asked that owing to the cost of printing cartridges the allowance for office use could be increased a little. The council were very happy with this and a figure will be set at the accounts meeting. No salary increase requested.**

**SIGNED.....**

**DATE.....**

**ACTION LIST ON MEETING 6<sup>TH</sup> MARCH, 2018**

**CLLR SMETHAM TO KEEP THE COUNCIL UP TO DATE ON LINK ROAD PROGRESS**

**SPEEDWATCH TEAM TO CONVENE AND ARRANGE WATCHES**

**CLLR. WALTHO TO KEEP CLERK ADVISED OF WHEN CHEQUES ARE NEEDED FOR THE NEIGHBOURHOOD PLAN WORK**

**CLLR, WALTHO TO LOOK AT APPLICATION BY THE WEIR AND REPORT BACK**

**CLERK TO CONTACT HIGHWAYS ON THE SWING AND THE HEDGE AND THE POTHOLE**

**CLERK TO REMIND TARMAC OF GRANT INFORMATION**

**CLERK TO REPORT DEFIB USE IN THE MAGAZINE – ALSO SPEEDWATCH AND DOG FOULING ISSUE**

**CLERK TO ENQUIRE AT HEART SHOP FOR CONTACT TO RETURN CPR EQUIPMENT**

**CLLR. WALTHO TO SORT CHAINS AND KEYS**

**COUNCIL TO MAKE MAJOR INSPECTION OF PLAY AREA ETC. AS SOON AS WEATHER PERMITS**

**CLLR. LYNE TO PREPARE ANNUAL REPORT**

**CLERK TO CONTACT OUR INTERNAL AUDITOR TO CONTINUE THEIR USE**

**CLERK TO AMEND THE ASSET REGISTER AS INSTRUCTED AND CONTACT OUR INSURERS**

**CLERK TO ADVISE MEMBERS WHEN ANNUAL ACCOUNTS READY**